

Lawrence Jewish Community Center



Religious School



Religious School Director Lawrence Jewish Community Congregation

The Lawrence Jewish Community Congregation (LJCC) is an inclusive, egalitarian congregation serving the needs of the Reform, Reconstructionist, and Conservative Jewish community in Lawrence, and the surrounding area. The LJCC Religious School focuses on building a Jewish identity and a sense of community in all of our students. We are seeking an enthusiastic and engaging director to lead our educational programming.

We are seeking to fill a part-time religious school director's position with someone who wants to lead a school that wishes to grow. The director will oversee school operations, hire, train, mentor and collaborate with our school's teachers and assistants, while working closely with parents, the LJCC board and the broader LJCC community to strengthen connections between member families and congregation life.

Each of our classroom teachers is responsible for teaching Hebrew, Torah, Jewish culture and holidays to a small class of students. While the curriculum is provided, teachers are responsible for planning and delivering instruction to match the needs and abilities of the students. In addition to teaching one of our classes, our new director will coordinate and manage school events, as well as our b'nai mitzvah program and work closely with our Religious School Parent Committee.

Requirements:

- Experience and interest in working with school-aged children
- Knowledge of and interest in Judaism
- Knowledge of Hebrew
- Flexibility and willingness to adapt to the needs of individual students
- Excellent verbal and written communication
- Strong organizational and time management skills
- Prior school administration or management experience is preferred, but not required

Anticipated workload/schedule: Sunday mornings plus additional flexible hours for staff meetings and lesson planning. Additional hours and/or summer work may be negotiable.

Applications will be accepted immediately, until the position is filled. A background check will be required.

Application procedures: Mail or email the following documents to the LJCC, 917 Highland Drive, Lawrence, KS 66044, ljcc@sunflower.com.

- A brief resume outlining your qualifications (training, experience and providing contact information).
- A cover letter explaining why you are interested in the position and why you believe you will be able to perform the specified duties.

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Religious School Classroom Teacher Lawrence Jewish Community Congregation

The Lawrence Jewish Community Congregation (LJCC) is an inclusive, egalitarian congregation serving the needs of the Reform, Reconstructionist, and Conservative Jewish community in Lawrence, and the surrounding area. The LJCC Religious School focuses on building a Jewish identity and a sense of community in all of our students. We are seeking enthusiastic and engaging teachers to join our school.

Each of our classroom teachers is responsible for teaching Hebrew, Torah, Jewish culture and holidays to a small class of students. While the curriculum is provided, teachers are responsible for planning and delivering instruction to match the needs and abilities of the students.

Requirements:

- Experience and interest in working with school-aged children
- Knowledge and interest in Judaism
- Knowledge of Hebrew
- Flexibility and willingness to adapt to the needs of individual students
- Excellent verbal and written communication
- Strong organizational and time management skills

Anticipated workload/schedule: 15-20 hours per month during the school year; Sunday mornings plus additional flexible hours for staff meetings and lesson planning. Additional hours and/or summer work may be negotiable.

Rate of pay: \$18.00 per hour

The position starts in August and continues through May as aligned with school year. Applications will be accepted immediately, until the position is filled. A background check will be required.

Application procedures: Mail or email the following documents to the LJCC, 917 Highland Drive, Lawrence, KS 66044, ljcc@sunflower.com.

1. A brief resume outlining your qualifications (training, experience and providing contact information).
2. A cover letter explaining why you are interested in the position and why you believe you will be able to perform the specified duties.